



INTERNATIONAL STAFF TRAINING WEEK 2017

REGISTRATION

The application period will be open **until 14 March 2017**. Only applications submitted during the application period will be taken into consideration. Confirmation of successful applications will be sent by e-mail by the end of March 2017.

FEES AND COSTS

There is no participation fee but participants are expected to cover their travel expenses, hotel costs and individual expenses, e.g. lunch and dinner, city tours and visits, travel tickets while in Hamburg.

European participants may be able to apply for an Erasmus+ Staff Training Week Grant in order to cover eligible costs related to this mobility through their own institution's International Office.

PARTICIPATION

We are planning to host around 26 participants with a maximum of two people per institution. If we receive more applications than there are places available, then there will be a selection process based on the best match for MIN faculty, which will assist in maximizing the outcomes of the International Staff Training Week.

The following criteria will be applied:

- Working at institution which is a partner of the MIN faculty or institutions which offer MIN subjects
- Motivation for taking part in this International Week
- Field of work

FAKULTÄT

FÜR MATHEMATIK, INFORMATIK
UND NATURWISSENSCHAFTEN

INTERNATIONALIZATION OF
MIN SUBJECTS

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INTERNATIONAL STAFF TRAINING WEEK

INTERNATIONALIZATION OF MIN SUBJECTS
12 JUNE – 16 JUNE 2017 IN HAMBURG

GENERAL INFORMATION

INTERNATIONAL STAFF TRAINING WEEK – INTERNATIONALIZATION OF MIN SUBJECTS

From 12 June until 16 June 2017 the Faculty of Mathematics, Informatics and Natural Sciences (MIN) of Universität Hamburg (UHH), Germany will organize an International Staff Training Week. This will be first such event the faculty has hosted.

We invite educational, administrative and internationalization staff from international institutions working in MIN or MIN related study programs to participate in the 5-day program on the »Internationalization of MIN Subjects«. The program includes presentation and discussion experiences, challenges encountered and solutions adopted in the fields of internationalization.

MIN-focused topics to be covered include, among others, internationalization strategies, student mobility, recognition of accreditation, international M.Sc. and best practices of international work.

MAIN OBJECTIVES

- Exchange of best practices of international work among colleagues working in MIN subjects
- Developing network with a focus on the internationalization of MIN subjects
- Exploring potential areas of collaboration/strengthening actual collaboration with the different departments of the MIN faculty, UHH and the participants' institutions
- Promotion of international mobility of MIN

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PROGRAM OF THE INTERNATIONAL STAFF TRAINING WEEK 12 JUNE – 16 JUNE 2017

MONDAY 12 JUNE

- Arrival and Registration
- Word of Welcome and Program Overview
- Introduction to Universität Hamburg
- Introduction to the Participants and their Institutions
- *Coffee Break*
- Presentation on UHH and Guided Campus Tour

TUESDAY 13 JUNE

- Qualitative Indicators of Internationalization
- Introduction to Internationalization Activities of the MIN-Faculty and of Participants' international Activities
- How to attract top-class MIN Students from Abroad?
- *Welcome Lunch at Brodersen*
- Educational digital Opportunities for prospective MIN Students
- International Networking Session
- *Interactive Poster Presentation Among Participants and International Coffee Break*
- Visit to the Elbphilharmonie (*optional*)



WEDNESDAY 14 JUNE

- Presentations of Student Exchange Programs and Study Abroad Programs of UHH/MIN and Participants' Home Universities
- Promoting International Student Mobility – Best Practices and Obstacles
- *Lunch at the University Refectory*
- Academic and Intercultural Orientation and Integration in International Study Programs
- *Time off*
- Guided Tour and Telescope Star Observation at Hamburger Sternwarte

THURSDAY 15 JUNE

- Individual Meeting with Department's Staff and with potential MIN Outgoings to Participants' Institutions
- *Individual lunch*
- A Visit to DESY (*Dt. Elektronen-Synchrotron*)
- Water-Light Concert at »Planten un Blomen«

FRIDAY 16 JUNE

- Wrap-up: Evaluation of the International Staff Training Week's Results
- Farewell Speech and Handing out of ERASMUS Statement Forms
- Participants' Meeting with their Outgoings at the MIN
- *Individual lunch*
- Harbor Boat Tour (*optional*)