Introduction to Geventis

Registration in MIN Graduate School (MINGS)

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The following instructions describe the registration in Geventis for doctoral candidates of MIN faculty who do not belong to any of the graduate programs that are members in MINGS (cf. this list). After successful registration, doctoral researchers of MIN faculty may enroll in courses and events or submit applications for travel funding. Those doctoral candidates who are enrolled in one of the MINGS member programs, please follow these guidelines.

After your registration is accepted and the login is active, you can participate in services provided by MINGS. This is not accompanied by additional regulations and rules. After registration, you can use all services provided through Geventis that are open to all doctoral researchers of MIN faculty, see our page “Grants and support”.

Doctoral students who are admitted to their doctoral studies at MIN faculty will need their login data from Docata (online administration for doctoral procedures) for registration.
Registration in short

(for doctoral candidates who are admitted to the doctoral procedures at MIN faculty)

1. Do I know my username and my password in Docata? If not, request a new password in Docata or contact docata-min@uni-hamburg.de to receive your registration data.
2. Geventis login page: click “Not yet registered?”.
3. Accept the data protection notice.
4. Select “doctoral student”.
5. Select Docata-MIN, enter username and password from Docata.
6. Add information about your graduate program and submit the application. You will be notified about the acceptance to Geventis via email.
Registration in detail

1. Do you know your username and password from Docata?

Please check under Docata login page, whether your user data is correct. If you forgot your username and password, follow the step “If you forgot your login data for Docata” at the end of this document.

2. Registration in Geventis

⇒ Geventis login page
⇒ Select “Not yet registered?”
3. Accept the data protection notice

Data Protection Notice

We hereby inform you that the personal data collected from you in this application is stored in an automated file. The type of data collected is chosen based on the following legal foundations. The data will be stored for university internal purposes, i.e., administrative purposes regarding your membership to the graduate school, attendance in courses at the graduate school, participation within the doctoral program and for the completion of university internal statistics and reports. A part of the collected data will be disclosed in an anonymised form to the Federal and State Statistics Office as well as professional and academic associations.

Legal Foundations for the Collection and Processing of Data

The collection and processing of the data requested in this application is performed on the basis of the following regulations in the accordant valid version:

- for Mathematics, Informatics and Natural Sciences (Math Graduate School)
- Doctoral Degree Regulations of the Faculty of Business, Economics and Social Sciences
- Study Regulations for the MIN Doctoral Program
- Study Regulations of the Faculty of Economics and Social Sciences
- Study Regulations of the Faculty of Business, Economics and Social Sciences
- Study Regulations for the Doctoral Program Economics and Social Sciences
- Hamburg University Law, especially § 70 (Doctoral Degree) and § 111 (personal data)
- Decision of the Minister of Science and Education Hamburg on Data Protection

The university may use your address and personal data for internal administrative purposes. The obligation to maintain confidentiality shall apply to organisations and persons to whom individual details are disclosed. I have been provided with and taken notice of the Data Protection Notice.

Continue Decline

4. Register as...

Data Protection Notice > Register as

Register as ...

Do not know which option is applicable to you? Please contact MIN.

Register as*  
○ Doctoral Student  
○ Guest Doctoral Student

Next Cancel

Please note the following distinction:

**Doctoral student** = admitted to the doctoral procedures at Hamburg University in biology, chemistry, earth sciences, mathematics, informatics or physics, following the current doctoral degree regulations of MIN faculty. Those doctoral candidates use their user data from Docata for registration. Please continue with 5a.

**Guest doctoral student** = doctoral examination takes place at another university or at another faculty of Universität Hamburg. Please continue with 5b.

Guest doctoral students can participate in courses that are open to all doctoral candidates or to doctoral candidates of their own doctoral program, but cannot apply for funding provided by MINGS.
5. a) Registration as doctoral student

⇒ Select “Register as doctoral student” and click „Next“.
⇒ Select “Docata MIN”.
⇒ Enter your username (first name_last name or email address used for correspondence in Docata) and password from Docata.

To take part in the services of MIN Graduate School, you need to enter additional information:

Doctoral program: MIN doctoral program
Major subject: MINGS – no doctoral program
Graduate program: MIN Graduate School – MINGS4all

You will receive a confirmation of your registration via email. The activation of your account may take a couple of days.
5. b) Registration as guest doctoral student

- Select “Register as guest doctoral student” and click “Next”.
- Fill in the form.

To facilitate administration, please fill in all fields.

Department: Please enter the institution that hosts you as a guest researcher.
Graduate Programs: MIN Graduate School – MINGS4all
Exchange Program: MINGS (guest)

Complete your registration by clicking “register”. You will receive a confirmation of your registration via email. The activation of your account may take a couple of days.
If you forgot your login data for Docata

Request a new password at Docata login page:

⇦ Chose “Request new password”.

⇦ Enter your email or username.

You will receive an email with a link to reset your password.